



## Business Formation Questionnaire

This questionnaire is designed to help determine your business structure and your permitting and filing requirements with the federal, state, and local government. You will need to retain an attorney to draft your legal documents, such as Articles of Incorporation, bylaws, etc.

1. What is the name of the business, if you already have one in mind? And the DBA name?

2. \_\_\_\_\_  
\_\_\_\_\_

3. Where will the business conduct its activities? (A physical location? Online? Multi-states? Etc.)

4. \_\_\_\_\_  
Where will the business form legally? In the State of Nevada? Delaware? California? Other?

5. Do you know what type of entity you want to form? (We will review the pros and cons of some entities.)  
\_\_\_\_\_

6. Who will be the members/partners/shareholders of the business? Any minor children involved? (We will discuss why you should hire your children and not making them part of the business.) Any non-US citizens involved?

7. \_\_\_\_\_  
What is the ownership interest of each equity holder?  
\_\_\_\_\_

8. Have any loans and advance been made to pay organization and pre-formation expenses?

---

9. Does the business need to apply for license and permit from state organizations such as Contractor's Board or Real Estate Division? Or others?

---

10. Number of employees expected and amount of payroll expected? Will the owner/equity holder be an employee?

---

11. Does the business need any referral for insurance agents, attorneys, bankers, etc.?

---